

Safety Incentive Program

Overview

Worldwide Travel Staffing, Limited (“Worldwide”) is committed to providing a safe workplace. It is the intention of this program to motivate and reward proactive safety actions.

Purpose

The purpose of this program is to promote workplace safety through positive reinforcement of observed safe behaviors and adherence to Worldwide’s Health and Safety Policy which, among other things, requires prompt reporting of all incidents, near misses, and workplace hazards. The Program is designed to support safe employee behavior and to meet policy requirements by recognizing employees supporting a safe work environment.

Eligibility

All Worldwide employees are eligible to participate in the Safety Incentive Program. An employee will become disqualified from eligibility during a program period under the following circumstances:

- The employee fails to promptly report an incident, near miss, or hazard or willfully attempts to hide one.
- The employee refuses to participate in, or lies during, Worldwide’s investigation of an incident, near miss, or hazard.
- The employee abuses the incident, near miss, or hazard reporting system.
- The employee engages in any blatant or flagrant unsafe acts.

Quarterly Raffle Award

A quarterly raffle will be drawn with one winner of a prize valued at approximately \$100. Employees will earn one (1) raffle entry for promptly documenting and submitting a Near Miss / Hazard Report using the [Employee’s Report of Work-Related Injury, Illness, Near Miss, or Hazard form](#).

All reports are subject to validation and confirmation by a supervisor. Employees will earn one (1) additional raffle entry if their completed form includes a suggested corrective action that is implemented by Worldwide after evaluation and approval by the Safety Committee and/or appropriate administrators.

As defined in Worldwide’s Health and Safety Policy, a “near miss” is an unplanned event that did not result in injury, illness, or damage – but had the potential to do so. A “hazard” is an unsafe condition which may increase the likelihood of a near miss or injury occurring.

A copy of a blank [Employee’s Report of Work-Related Injury, Illness, or Near Miss form](#) is included in Appendix A of Worldwide’s Health and Safety Policy. The form can also be accessed online at by visiting www.worldwidetravelstaffing.com. Completed forms must be promptly submitted directly to Worldwide’s Clinical Director, Leo R. Blatz.