

## Annual Policy Signoff Sheet

I, \_\_\_\_\_, certify that I have read and understand the following policies, procedures, and corresponding materials\*:

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Worldwide Travel Staffing Employee Manual / Field Staff Handbook</b> | <input type="checkbox"/> Infection Control & Prevention  |
| <input type="checkbox"/> Additional Policies & Procedures (For non-routine work tasks)           | <input type="checkbox"/> Intellectual or Developmental Disabilities and Alzheimer's & Dementia |
| <input type="checkbox"/> Age Specific Competency   | <input type="checkbox"/> National Patient Safety Goals   |
| <input type="checkbox"/> Back Safety Policy  | <input type="checkbox"/> Pain Assessment, Management, Recognition, and Screening               |
| <input type="checkbox"/> Bloodborne Pathogens Policy   | <input type="checkbox"/> Resident adjustment to institutional life                             |
| <input type="checkbox"/> Cultural Diversity and Sensitivity in the Workplace                     | <input type="checkbox"/> Resident Rights   |
| <input type="checkbox"/> Electrical Safety Policy  | <input type="checkbox"/> Sexual Harassment in the Workplace                                    |
| <input type="checkbox"/> Employee Rights Under the OSHA Standard                                 | <input type="checkbox"/> Standard Precautions  |
| <input type="checkbox"/> Fire Safety & Prevention Policy   | <input type="checkbox"/> Tuberculosis Training   |
| <input type="checkbox"/> First Aid   | <input type="checkbox"/> Universal Precautions Policy  |
| <input type="checkbox"/> Hand Washing Policy   | <input type="checkbox"/> Violence Prevention   |
| <input type="checkbox"/> Hazard Communication Policy   | <input type="checkbox"/> Vulnerable Adults Training  |
| <input type="checkbox"/> Health and Safety Policy  |  |
| <input type="checkbox"/> HIPAA Training  |  |
| <input type="checkbox"/> How to Use a Safety Data Sheet (SDS)                                    |  |

\* Electronic copies of all policies, procedures, and corresponding materials are available online at [www.worldwidetravelstaffing.com](http://www.worldwidetravelstaffing.com)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_